



**Position Announcement**  
**Emergency Medical Services Department**

**Title:** Paramedic Instructor Part-time

**Qualifications:** Associate Degree in Paramedic required; a Bachelor's degree with a focus in healthcare preferred.

The EMS Paramedic Instructor must hold a current National Registry in Paramedic and be licensed in the State of Arkansas as a Paramedic.

Minimum of three years' experience as a Paramedic with teaching experience preferred.

**Reports to:** EMS Program Director/Instructor  
Dean of Nursing, Allied Health, & HPER

**Position Description:**

The EMS Paramedic Instructor is a part-time position contracted each semester to fulfill the assigned teaching responsibilities in the Paramedic Program. The Paramedic Instructor works collaboratively with the EMS Program Director/Instructor to provide classroom and clinical lab instruction to enrolled Paramedic students to ensure quality program and student learning and performance outcomes are met. Assists the EMS Program Director/Instructor with Clinical Coordination responsibilities and collaborates to promote and ensure the educational goals and objectives of the Paramedic Program are met.

The EMS Instructor responsibilities include, but are not limited to:

1. Follows established academic policies and procedures of the College that facilitate instruction, administration and student well-being.
2. Provides formal classroom and clinical lab instruction that support the Student Learning Outcomes and Clinical Learning Objectives identified for each course assigned.
3. Demonstrates appropriate lesson planning and preparation.
4. Demonstrates knowledge in course content utilizing effective teaching methodologies in assigned subjects.
5. Demonstrates ability through academic preparation, training and experience to teach the courses or topics assigned.
6. Assists the EMS Program Director with Clinical Coordination responsibilities.
7. Develops and maintains an environment conducive to effective learning.

8. Utilizes effective teaching methodologies in classroom and clinical lab instruction to include use of technology to enhance student learning.
9. Adheres to the Clinical and Field Guidelines/requirements and performance outcomes for assigned courses.
10. Evaluates Student Learning Outcomes, progress in the classroom, clinical lab, clinical and field agencies ensuring preceptors provide student evaluation reports as required.
11. Assists the EMS Director/Instructor with academic advising of enrolled students.
12. Completes instructional requirements in a timely manner sharing outcomes with the EMS Director/Instructor, Dean of Nursing, Allied Health and HPER along with appropriate EMS faculty.
13. Maintains an annual evaluation portfolio of teaching and professional activities that demonstrates professional growth.
14. Cooperates with other members of the EMS faculty and staff in planning instructional goals, objectives, and methods of instructional delivery.
15. Responsible for maintaining updated, unencumbered license to practice as a Nationally Registered Paramedic in Arkansas.
16. Maintains education and clinical competencies in areas of instructional responsibilities.
17. Involved in student recruitment and retention-related activities.
18. Demonstrates effective leadership by motivating students, faculty and staff in a positive and professional manner.
19. Demonstrates effective interpersonal relations and communication skills with students, EMS and ANC faculty, academic staff, Dean of Nursing, Allied Health & HPER, Chief Academic Office and ANC administrative staff.
20. Attends and participates in reconvening activities, divisional and departmental faculty meetings as requested.

**Application Deadline:** Review of applications will begin immediately and continue until the position is filled. Interviews may occur throughout the application period.

**Application Procedure:** To apply, send completed ANC application, letter of interest, resume, references, and transcripts/certifications to:

**Office of Human Resources  
Arkansas Northeastern College  
P.O. Box 1109  
Blytheville, AR 72316-1109.**

or email to [anc-hr@smail.anc.edu](mailto:anc-hr@smail.anc.edu) For more information, call (870) 762-3121.

Applicants applying for position requiring a license, certificate, and/or educational attainment beyond the high school level will be required to provide the official documents prior to being approved for hire.

**Date of Announcement:** **August 8, 2018**