

wagner

MEDICAL CLINIC

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LPN JOB DESCRIPTION

(Included but not limited to)

1. Triage Patients
2. Reviewing Medical Records
3. Administering Shots
4. Use of Azalea EMR (Electronic Medical Records)
5. Medication Refills
6. Medication Prior Authorization
7. FMLA Paperwork
8. DME Paperwork
9. Calling Patient with Follow Up Appointments
10. Contact Patient with Lab/Test Results
11. Assist Provider with Procedures (ex: toenail removal)
12. Daily Covid Log
13. Swabbing Patient's for Covid, Strep, Flu
14. Collecting Urine Sample for test
15. Entering Lab Orders