



## POSITION ANNOUNCEMENT

# Vice President for Instruction

The Arkansas Northeastern College (ANC) is a state-supported, comprehensive two-year institution. The main campus is located in Blytheville, Arkansas, which is approximately 70 miles north of Memphis. ANC serves approximately 2,300 for-credit students annually, with a combination of 49 full-time and 23 part-time faculty members. ANC is nationally recognized leader in workforce development, particularly customized training for manufacturing and working with underserved communities.

The College is seeking an innovative and enthusiastic individual, well-respected by peers and community leaders, who is committed to academic quality, student success, and the maintenance of a learning environment in meeting the College's comprehensive mission.

The Vice President for Instruction is the College's chief academic officer and reports directly to the President. The Vice President has leadership of and responsibility for the total College instructional program and services. Additionally, the Vice President oversees learning resources, instructional support services, and college-wide or program specific accreditation. The Vice President is responsible for the total academic budget of the College and for the recruitment, employment/retention, development, supervision and evaluation of all faculty and support staff employed to deliver comprehensive instructional services for the College.

### **QUALIFICATIONS/PREFERENCES:**

The successful candidate will possess the following:

- An earned doctorate from an accredited institution
- Five or more years of administrative experience at the level of academic departmental dean or higher to include direct supervisory responsibility for faculty members
- Teaching experience at the community college level
- Knowledge and experience in the delivery of technical education for high-demand, high-wage careers
- Knowledge and experience with concurrent credit programs
- Experience in strategic planning and budgeting
- Experience in planning, coordinating, assessing, and improving curriculum and instruction
- Broad understanding of regulatory and accreditation issues at the state and federal level
- Applied knowledge of current teaching and learning techniques
- Competency in the application of instructional technology
- Knowledge of delivery and management of distance education
- Demonstrated participatory/collaborative leadership style
- Excellent written and oral communication skills
- Exceptional analytical and interpersonal skills
- A history of civic engagement and leadership
- Career interest in developing skills and abilities as a future chief executive officer

**SALARY:**

Compensation is determined by education and experience with a comprehensive fringe benefit package.

**APPLICATION DEADLINE:**

Review of applications will begin immediately and continue until the position is filled. Interviews may occur throughout the application period.

**APPLICATION PROCEDURE:**

To print an application, visit the college's website ([www.anc.edu/jobs](http://www.anc.edu/jobs)) and select Employment Opportunities under the ANC Jobs link in the upper right-hand corner.

To apply, send completed ANC application, cover letter, resume, and transcripts to:

Arkansas Northeastern College  
Attn: Office of Human Resources  
P.O. Box 1109  
Blytheville, AR 72315-1109

For more information, call (870) 762-3121 or email [anc-hr@smail.anc.edu](mailto:anc-hr@smail.anc.edu).

**DATE OF ANNOUNCEMENT:** September 14, 2018

**DATE OF APPOINTMENT:** January 2, 2019

*ANC is an affirmative action, equal opportunity employer.*