



## Mathematics Instructor

**Position** Position is a full-time, nine-month appointment beginning Fall Semester, 2020.  
**Description:** The teaching load is 15 hours per semester (30 semester hours per year) ranging from college prep math to advanced levels of mathematics. Courses taught could potentially include evening, on line, and concurrent credit offerings for high school students. Voluntary summer assignments are also possible. The instructor will be required to maintain 15 office hours per week to meet with students and/or attend meetings. The instructor is also responsible for student academic advising, the development and reporting of assessment at the course, program, and institution levels. Other duties include curriculum review or development, and participation in student success activities hosted by the college.

ANC has a faculty ranking system which provides the opportunity for promotion to the rank of Assistant Professor, Associate Professor, or Professor based on years of service, student evaluations, dean evaluations, institutional service, community service, scholarship, student success, and professional development. The ranking system is not a tenure system and does not replace the yearly performance evaluation.

**Qualifications:** A Master's Degree in Mathematics or a Master's Degree with at least 18 graduate hours in mathematics is required. The successful candidate will be required to effectively communicate with students, faculty, and staff and have excellent organizational and interpersonal skills. The use of technology to enhance or deliver instruction and a willingness to develop and teach online courses is also required. Experience teaching in higher education with nontraditional students is preferred.

**Responsibilities:**

- Teach 30 semester credit hours per year; teaching assignments may include evening and the use of online platforms the institution deems necessary to meet student needs.
- Maintain 15 office hours each week
- Utilize ANC's learning management system in all courses
- Make continuous efforts to improve the quality of instruction by working with colleagues to assess the effectiveness of courses, analyze the results, and design and implement plans for improvement
- Actively participate in committee and division meetings and community or college activities
- Perform academic advising, demonstrating sensitivity to students with diverse academic, socio-economic, cultural and ethnic backgrounds and students with disabilities

- Participate in professional development activities
- Collaborate with other members of the Division of Arts and Sciences to develop or update departmental course syllabi
- Participate and complete all required documents involved in the faculty evaluation process.

**Salary:** Salary is determined by education and experience as defined on the Faculty Placement Schedule. A generous fringe benefits package is included.

**Application Deadline:** Review of applications will begin immediately and continue until the position is filled. Interviews may occur throughout the application period.

**Application Procedure:** To apply, send completed ANC application, letter of interest, resume, references, and transcripts and certification materials to: **Office of Human Resources, Arkansas Northeastern College, P.O. Box 1109, Blytheville, AR 72316-1109.** Call (870) 762-3121 or email [thampton@smail.anc.edu](mailto:thampton@smail.anc.edu) for more information.

Applicants applying for position requiring a license, certificate, and/or educational attainment beyond the high school level will be required to provide the official documents prior to being approved for hire.

**Date of Announcement:** June 5, 2020

*ANC is an affirmative action, equal opportunity employer.*