

Updated
November 28, 2011

MEMORANDUM

TO: All Employees
FROM: Mary Dement, Vice President of Instruction
DATE: November 28, 2011
SUBJECT: Inclement Weather Policy Reminder

**INCLEMENT WEATHER POLICY
2011-2012**

When the Chief Academic Officer, or designated official, determines, based on available data, that the weather or other conditions have made roads impassable, the news media will be notified that the College is closed. Closings will be effective for all College operations, on and off campus, including the University Center.

In the event of inclement weather, please tune to one of the radio/TV stations listed for information concerning the College closing. Our local radio station (96.3FM) and KAIT TV Channel 8, Jonesboro, will be the two notified first because they are the fastest and easiest of our media to contact during inclement weather. For those of you who signed up for text messaging on the portal, you will receive a text message on the status of the closing.

In addition we will provide information on our website and update the automated telephone system as soon as a decision has been made.

Television/Radio Stations:

KAIT TV Channel 8	Jonesboro
KLCN Radio (910 AM)	Blytheville
KHLS Radio Station (96.3 FM)	Blytheville
KOSE Radio Station (860 FM)	Osceola