

# Arkansas Northeastern College Application for Graduation

Please read the following guidelines for timelines and procedures.

1. Please print your name, as you want it to appear on your diploma and the Wall of Graduates. **NO NICKNAMES!**
2. A name suffix is acceptable, such as Jr., II, or III. For example: John A. Smith, Jr.
3. If your first name has 2 words, please leave a blank space to indicate your first name is not one word. For example, Jo Ann or Joann.
4. Submit signed application to the Registrar's Office.
5. A \$40 graduation fee (non-refundable) is due in the Business Office.
6. You must complete a new application for graduation if requirements are not met by August 14<sup>th</sup>.
7. Participation in the graduation ceremony does not guarantee the completion of your requirements for graduation.
8. Student's file must be complete. (immunization record, transcript(s), etc.) & all financial debts must be satisfied.

I have read the above guidelines for graduation and I understand the timelines involved and each procedure that must be completed to ensure consideration as a potential graduate. These guidelines apply to all graduates equally.

(Circle one) **Do you plan to participate in the graduation ceremony? Yes or No**

Student's Signature \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date \_\_\_\_\_

## **PLEASE PRINT LEGIBLY**

\_\_\_\_\_  
**FIRST NAME ONLY**

\_\_\_\_\_  
**MIDDLE INITIAL ONLY**

\_\_\_\_\_  
**LAST NAME ONLY**

\_\_\_\_\_  
**NAME SUFFIX ONLY**

Phone# \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

- You **MUST** attach a copy of your **Degree Audit & Praxis Exam results**
- You **MUST** have an overall GPA of 2.65 or above

**Associate in Arts in Teaching** (You **MUST** Check 1) \_\_\_\_\_ *P-4* \_\_\_\_\_ *Math/Science* \_\_\_\_\_ *Language Arts/Social Studies*

Under which catalog will you graduate (academic year)? \_\_\_\_\_

List the Month & Year requirements will be met. \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean/Division Chairperson's Signature \_\_\_\_\_ Date \_\_\_\_\_

=====  
Vice President for Student Services/Registrar's Signature \_\_\_\_\_ Date \_\_\_\_\_

Vice President of Instruction's Signature \_\_\_\_\_ Date \_\_\_\_\_

Business Office Only: Date Graduation Fee Paid \_\_\_\_\_ Received by \_\_\_\_\_

Registrar's Office Only: Date Diploma Order \_\_\_\_\_ Date Diploma Received \_\_\_\_\_