(870) 762-1020
www.anc.edu

2501 South Division
P.O. Box 1109
Blytheville, AR 72316

# Academic Petition

**Name:** _____ **Date:** _____

**ID#:** _____ **Contact Phone:** _____

**Street:** _____

**City:** _____ **State & Zip:** _____

**Student:** _____
Signature Date

***I am requesting:***

_____ Academic Clemency

This policy allows students to petition to have previously earned credits removed from the calculations of their cumulative grade point average. The student will be granted or denied clemency by the Vice President of Instruction. If the petition for clemency is approved, the student's transcript will contain a record of all work; however, the grade point average will not reflect the credits for which the student is granted clemency and those credits will not count toward graduation.

In order to petition for academic clemency, the student must have:

- Been separated from all academic institutions for a period of at least 5 consecutive years;
- Met all assessment/placement requirements for entering freshman at Arkansas Northeastern College at the time of reentry;
- Re-enrolled at Arkansas Northeastern College and demonstrated acceptable academic performance by completing at least 12 degree credit hours with a grade point average of 2.00, or better;(hours earned in remedial courses are not counted)
- Upon completion of the above validation period, filed a Petition for Academic Clemency with the Vice President of Instruction.

_____ Academic Suspension

A student who is on academic probation and does not earn at least a 2.00 G.P.A. in the next semester of enrollment will be academically suspended and must remain out of school for one regular semester. Students who return to Arkansas Northeastern College after an academic suspension are continued on probation and must make a semester grade point average of at least 2.00 for each semester until the probationary status is removed; failure to do so will result in academic suspension. **Courses taken at another college or university during any suspension period may not be transferred to Arkansas Northeastern College for degree credit.**

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The typed petition **must** contain the following:
Statement of petition ***and*** reason(s)/arguments in support of your petition.

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All concerns from the advisor should be commented on the petition, giving reasons for supporting or not supporting the student's request. Comments may be written below the signature, or submitted separately to the Registrar's Office.

**Advisor:** _____
Signature Date

**Comments:** _____

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The committee will **NOT** review forms submitted without all signatures.

***Office Use Only***
**Committee Action:** **[ ] Request Granted.** **[ ] Request Denied.** **Date:** _____