

REQUEST INFORMATION:

Verification(s) will NOT be processed if you have:

- 1. Unpaid financial obligations to the College.
- 2. Incomplete records: high school transcript, transcript from other colleges/institutions, immunization records, etc.
- 3. Failed to register with the Selective Service.
- 4. Other obligations to the college: library fees, equipment, SSS materials, etc.

Processing:

Please allow 48 hours to process the request. The process could exceed 48 hours during peak times (ex: registration, graduation, final grades, and college holidays). Note: An incomplete request will not be processed.

PERSONAL INFORMATION: PLEASE TYPE OR PRINT LEGIBLY.

City	State	Zin Code
		Zip Code
Requests to Alternate Addresses must be made on separate forms.		
Attn:		
	Date	
	Attn:	Attn:

Options to Submit Request Form:

Fax to:

Mail to:

1.

2.

Print and sign the completed transcript request form and then:

(870) 763-1654

Attn: Transcripts

P.O. Box 1109

Arkansas Northeastern College

Electronic Enrollment/Degree Option*:

Arkansas Northeastern College has authorized the National Student Clearinghouse to provide electronic enrollment and degree verifications by visiting <u>www.degreeverify.org.</u>

*Note: Fee Applies

	Blytheville, AR 72316 Registrar's Office in Statehouse Hall	
3. Deliver to:		
Office Use:		
Date Received:		Staff Initials:
Date Completed:		Staff Initials: