

VOLUNTEER IN SERVICE TO AMERICA (VISTA VOLUNTEER)

Position Description:

VISTA VOLUNTEER/NE AR Field Representative of AR Single Parent Scholarship Fund

Field representative in NE Arkansas for the AR Single Parent Scholarship Fund; helping local scholarship funds to provide incentive scholarships to single mothers and fathers desiring to attend college; tasks include board of directors recruitment and training, fundraising/grant writing, public relations, and interviewing/selection of scholarship applicants.

Qualifications:

Excellent verbal and writing skills; ability to assist volunteer nonprofit board members in all phases of development

Educational and/or experience requirements:

Prefer college graduate, will consider applicants with some college and experience working with nonprofit organizations

Compensation:

\$10,000 Annual Living Stipend plus fringe benefits

Other information including bonus plans etc:

Living stipend of \$10,000 per year plus \$100 per month bonus for months served or educational tuition bonus; full health insurance; travel/mileage reimbursement

Fringe Benefits:

Medical, dental ,401k,vacation, etc. Full health insurance policy, one week vacation

Application Deadline:

Apply by September 1, 2009

Application Procedure:

How do you want the interested parties to respond, i.e. submit a resume via www, come by your office, mail a resume, interview with Career Center at ANC first etc?

Send resume to:

Ralph H. Nesson, Executive Director, Arkansas Single Parent Scholarship Fund, 614 East Emma Avenue, Suite 119, Springdale, AR 72764 or send by e-mail attachment to rnesson@jtlshop.jonesnet.org