

Travel Consultant

Position #: 22092334

Salary: \$19,798

Pay Grade: C107

Location: Arkansas Welcome Center, Blytheville, AR

Closing date: 1/27/2012

This position is responsible for greeting visitors entering the center, mapping out routes, and providing travel and tourism information about Arkansas. Other duties include participating in familiarization tours, compiling daily and monthly visitation data and entering it into the computer, stocking and keeping inventory of literature and helping to maintain the cleanliness of the center. Position may attend out-of-state trade shows. The selected candidate must maintain certification to perform adult and child CPR/First Aid (training provided), wear the uniform provided by the department, be able to move up to 50 pounds, and be available to work some weekends and holidays.

This position offers a full benefit package including paid holidays, annual and sick leave, health insurance, and retirement pension.

Applicants must meet or exceed the following qualifications: the formal education of a high school diploma; plus two years of experience in public relations, customer service, or related area.

Unqualified individuals need not apply.

EOE/AA/ADA Women and minorities are encouraged to apply.

Please send state application to: AR Department of Parks and Tourism
Dept. A01
One Capitol Mall
Little Rock, AR 72201

For additional listings, visit our website at www.arkansas.com

For further information, contact Carolyn at 870-762-2512

Nondiscrimination Policy: The Arkansas Department of Parks and Tourism does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the admission or access to, or treatment or employment in its programs or services. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, or those wishing to file a complaint, should contact our ADA Coordinator. Individuals with disabilities needing a reasonable accommodation to apply or interview for our vacancies should notify the hiring office to inform us of the need 72 hours in advance if possible.