



**Associate Degree Nursing
Traditional Program**

Information Guidelines

2011-2012

**2501 S. Division
Blytheville, AR 72315
870-780-1228**

Arkansas Northeastern College
Associate Degree Nursing Traditional Program
Information Guidelines
2011 – 2012

The Nursing Program at Arkansas Northeastern College (ANC) is a two year associate degree program that prepares students to become registered nurses. The program consists of general education courses and nursing courses combined with client care in the clinical settings that include hospitals and other health care facilities in the service area. The nursing courses integrate application of the nursing process, communication skills, nutrition, pharmacology, and drug administration in the care of clients. Legal and ethical responsibilities along with current trends in nursing and health care are integrated throughout the curriculum. Upon successful completion of the nursing program, students graduate with the Associate in Applied Science Degree and contingent on meeting application criteria are eligible to take the National Council of Licensure Examinations for Registered Nursing (NCLEX-RN) for licensure.

ANC Associate Degree Nursing Program is approved by the Arkansas State Board of Nursing and accredited by the National League for Nursing Accrediting Commission.

The Associate Degree Nursing Program currently selects one class each year in the Fall. Admission in the ANC Nursing Program is based on a selective process determined by established admission criteria.

Admission Criteria

Admission to the Arkansas Northeastern College ADN program is selective. In order to be considered for admission to the program, students must meet the following minimum criteria:

- 1) Complete admission application to enter ANC.
- 2) Submit official transcripts from any college(s) previously attended to the registrar's office and unofficial copies to the nursing department by the March 31 deadline for acceptance. Transcripts must include the prerequisite courses as outlined on page 2.
- 3) Must submit official High School Transcript or G.E.D. with scores to the Registrar's office and unofficial copies to the nursing department.
- 4) Have a cumulative 2.5 minimum grade point average over all college course work attempted, including transfer work and excluding developmental courses.
- 5) Provide recent ACT or ASSET/COMPASS scores (taken within the last four years) which meet the minimum skill level in reading (ACT 19/ASSET 45). All recommended developmental courses have to be completed before entering the Nursing program.
- 6) Complete the Application for Admission to the Associate of Applied Science Degree in Nursing (*refer to page 12*).
- 7) Complete Nursing Department Statement of Responsibility & Understanding of Functional Abilities (*refer to page 13*).
- 8) Score at least 100 on the NLNAC Pre-Admission Exam for Registered Nurse (PAX-RN).
- 9) Attend a Pre-Nursing Seminar to be scheduled and posted on the ANC website.

It is the student's responsibility to update their application and student file located in the Nursing Department. Upon applying to the program, students must submit a copy of their high school transcript or GED, a completed Nursing application, a statement of responsibility, and all college or post-secondary institution transcripts. Incomplete files will not be reviewed for admission.

The ADN program may have more applicants that meet the minimum requirements for admission than positions available. Admission is competitive; therefore students may be ranked according to their PAX-RN score, total number of courses completed in the ADN Curriculum and grade point average.

Steps for Applying to Arkansas Northeastern College Department of Nursing

1. Complete admission requirements for enrollment into Arkansas Northeastern College.
 - _____ Complete ANC Application and submit to Registrar's Office.
 - _____ Submit a high school transcript or GED (with scores) to the registrar's office and a copy to the Nursing Office.
 - _____ Submit official transcripts from any college(s) previously attended to the registrar's office for evaluation and unofficial copies to the nursing department by March 31st.
 - _____ Complete placement testing (COMPASS, ASSET, ACT), submit copy to Nursing Office.
 - _____ Submit updated Immunization records to Registrar's Office and copy to Nursing Office.

2. Complete admission requirements for enrollment into the Associate Degree Nursing Program.
 - _____ Complete Application for Admission to the Associate of Applied Science Degree in Nursing packet and submit to Nursing Office.
 - _____ Complete Nursing Department Statement of Responsibility and submit to Nursing Office.
 - _____ Attend a Pre-Nursing Seminar and meet with a Nursing Advisor to enroll and complete the Nursing Prerequisite Courses:

Prerequisite Courses:

All students must have all of the following prerequisite courses completed by the end of the Spring Semester preceding Fall admission to the Nursing program, unless otherwise approved by the Nursing Director (*refer to page 14*). Prerequisite courses taken during the Spring semester are acceptable provided that a transcript or course schedule is submitted to the Burdette Center Nursing Department prior to the March 31 deadline. (Prerequisite courses completed after the Spring semester will be applied to the next application year/deadline.)

- _____ Math for Health Sciences or College Algebra
- _____ Survey of Chemistry or General Chemistry I with Lab
- _____ Anatomy and Physiology I with Lab

The Chemistry and the Anatomy and Physiology requirements must be completed within five years of acceptance in the ADN program unless otherwise approved by the Nursing Director.

After completion of each semester of courses, an updated copy of your transcript must be hand-delivered to the Burdette Center or mailed to:
RN Nursing Department, P.O. Box 1109, Blytheville, AR 72316

- _____ Have a minimum cumulative 2.5 grade point average of all college course work, including all previously attempted and completed and excluding developmental courses at the end of the Spring semester prior to selection of the Fall class.
- _____ Complete the PAX-RN Exam and submit to the Nursing office by March 31. Students must achieve a score of 100 or greater to be considered for admission. The PAX-RN may be taken once per application period, with the most recent score being used for admission purposes.

It is the student's responsibility to keep the nursing office and the Registrar's Office updated with all information pertinent to maintaining accurate records. Please notify Student Services and the Nursing Department of any changes in name, address, and telephone numbers.

Advisement and Placement

Students entering ANC for the purpose of obtaining a certificate or degree are required to submit placement scores before registering. The Arkansas State Legislature established in Section 19 of Act 1052 of 1987, a testing and evaluation program for all degree seeking students in the state. The Arkansas Department of Higher Education followed the established guidelines and issued cut-off scores for student placement in college level or preparatory level courses in Math, English Composition, and Reading Skills. Students may submit scores from the American College Test (ACT), the Scholastic Aptitude Test (SAT), the ASSET, or the Compass.

Students transferring to ANC are not required to submit test scores for placement if they have successfully completed a college level course in English Composition, a college level Math course and /or made satisfactory progress in other college level courses. ANC requires ACT, SAT, ASSET, or the COMPASS scores prior to enrollment in college level Math, English Composition, and selected occupational courses.

Students, without one of these test scores at the time of registration, will be required to take the ASSET/COMPASS test evaluation at ANC. Students should arrange to take the ASSET or COMPASS before registration. Students may schedule the COMPASS assessment, at their convenience, through the Admissions Office. This evaluation, advisement and placement service is free to the student.

*Exception: See requirements for admission into the Nursing Program.

Developmental Education Courses

Students who do not meet the minimum requirements for admission may take developmental education courses to increase their skill level. The developmental courses have pre-established exit levels which are equivalent to the minimum ACT/ASSET/COMPASS scores required for admission to the ADN program. Developmental education courses or ACT/ASSET/COMPASS scores must have been taken within the last four years. Students may not take the ACT/ASSET while enrolled in a developmental education course.

College Level Examination Program (CLEP) Credit

If a student has received college credit through CLEP for a course required for the ADN program, the college admissions office will determine transferability.

National League for Nursing Accrediting Commission (NLNAC) Pre-Admission Requirements

The NLNAC Pre-Admission Exam for Registered Nursing (PAX-RN) must be taken prior to the application deadline and have a composite score of at least 100 in order to be considered for admission to the ADN program. Students may take the PAX test once per application period with the most recent score being used for admissions purposes. Scores may be used for two years following the date of examination.

Students will be notified via the ANC website (www.anc.edu) when the PAX test dates are scheduled and other important information regarding the test. Instructions to schedule an appointment at either the Blytheville Campus or the Paragould Campus will be available on the website. Students must register for the test at least one week in advance. Payment must be received before your scheduled test and a receipt must be provided before you will be allowed to test. The testing fee is \$55.00; price is subject to change. If you have other questions, contact the ANC Testing Center at 870-762-1020 ext. 1161.

Please note: It is recommended that you take the COMPASS, ACT, or ASSET placement test and meet the required scores prior to taking the PAX.

Other Admission Considerations and Guidelines

Transfer Students

Students requesting transfer to the ANC Nursing program must meet ANC Transfer Policies and Nursing Departmental Guidelines for Admission. Transfer students must be in good academic standing at the last institution attended and if unsuccessful in a prior nursing program, students must demonstrate proof of eligibility for re-admission. Admission is limited to those who can be properly accommodated by the Nursing faculty and clinical facilities. Credit for transfer must have been earned at an accredited college or university with a grade of "C" or better for which ANC offers equivalent courses. Transfer students may be required to repeat or enroll in courses to meet the ANC Associate Degree Nursing Curriculum Plan. Grades earned in transfer courses are not considered in calculating students' grade point averages. The cumulative grade point average at ANC is computed only on ANC courses completed. ANC Nursing Department may require nursing courses accepted for transfer, be validated by completion of standardized competency exams. Nursing courses will not be considered for transfer if they have not been completed within two years of transfer to ANC. Two consecutive semesters must be successfully completed at ANC to meet eligibility for graduation and application requirements for the NCLEX-RN.

Conviction of a crime

Any student who has been convicted of a crime prior to entering the Nursing Program and/or during the program **must report** this conviction to the Program Director immediately. **Failure to report the crime may result in immediate suspension and/or dismissal from the nursing program.** Students convicted of a crime will be responsible for submitting copies of all court documents related to the conviction(s) to the Arkansas State Board of Nursing who will determine their eligibility to take the NCLEX-RN exam. *Refer to Arkansas State Board of Nursing – Nurse Practice Act - SUBCHAPTER 3 – LICENSING §17-87-312 Criminal Background Checks on page 38.*

BACKGROUND VERIFICATION POLICY

Policy Statement: Arkansas Northeastern College Associate Degree Nursing Program require students selected for admission into the Associate Degree Nursing Program to complete a criminal background investigation by a third party vendor prior to beginning of clinicals in the first nursing course.

All background verification information and results will be treated confidentially but will be accessible to the Associate Degree Nursing Director, the Dean of Nursing, Allied Health & HPER and clinical agencies upon request. All adverse or negative outcomes on the background verification checks will require permission from the clinical affiliate before a student is scheduled at that agency for a clinical rotation. This requires each clinical affiliate to independently determine if an adverse or negative outcome on the criminal background verification check will prohibit a student nurse from being assigned in their facility.

Students will be responsible for all fees associated with any components of the background verification process. Students must authorize the background check verification by completing the background authorization form provided by the vendor.

Students found to be ineligible to complete clinical rotations due to an adverse or a negative outcome from the criminal background check will not be able to meet clinical and program objectives and therefore dismissal from the program will be necessary.

The background investigation is completed through American DataBank. The investigation will include

- Criminal History Search
- National Sex Offender Registry
- Office of Inspector General (OIG)
- General Services Administration (GSA)
- Excluded Parties List System (EPLS)
- Elder Abuse Registry
- Child Abuse Registry
- MO Department of Health and Senior Services Family Care Safety Registry

Criminal Background Checks

Students selected for the Associate Nursing Program must complete a state and federal background check and cleared prior to applicants being provided a test date for the NCLEX – RN. These background checks will be completed early in the spring semester and all costs will be the responsibility of the student.

Please be informed that persons convicted of certain crimes may not be eligible to take the NCLEX – RN at the completion of the program. Refer to the Arkansas State Board of Nursing – Nurse Practice Act - SUBCHAPTER 3 – LICENSING §17-87-312 Criminal Background Checks outlined below.

If students have questions or concerns they should contact the Director of Associate Degree Nursing or ADN Coordinator Paragould Campus or ADN faculty advisor/instructor. Students may contact the Arkansas State Board of Nursing in Little Rock, Arkansas at www.arsbn.org

Arkansas State Board of Nursing – Nurse Practice Act - SUBCHAPTER 3 – LICENSING §17-87-312 Criminal Background Checks

(a) Each first-time applicant for a license issued by the Arkansas State Board of Nursing shall apply to the Identification Bureau of the Department of Arkansas State Police for a state and national criminal background check, to be conducted by the Federal Bureau of Investigation.

(b) The check shall conform to the applicable federal standards and shall include the taking of fingerprints.

(c) The applicant shall sign a release of information to the board and shall be responsible to the Department of Arkansas State Police for the payment of any fee associated with the criminal background check.

(d) Upon completion of the criminal background check, the Identification Bureau of the Department of Arkansas State Police shall forward to the board all information obtained concerning the applicant in the commission of any offense listed in subsection (e) of this section.

(e) Except as provided in subdivision (l) (1) of this section, no person shall be eligible to receive or hold a license issued by the board if that person has pleaded guilty or nolo contendere to, or been found guilty of any of the following offenses by any court in the State of Arkansas or of any similar offense by a court in another state or of any similar offense by a federal court:

- (1) Capital murder as prohibited in § 5-10-101;
- (2) Murder in the first degree as prohibited in § 5-10-102 and murder in the second degree as prohibited in § 5-10-103;
- (3) Manslaughter as prohibited in § 5-10-104;
- (4) Negligent homicide as prohibited in § 5-10-105;
- (5) Kidnapping as prohibited in § 5-11-102;
- (6) False imprisonment in the first degree as prohibited in § 5-11-103;
- (7) Permanent detention or restraint as prohibited in § 5-11-106;
- (8) Robbery as prohibited in § 5-12-102;
- (9) Aggravated robbery as prohibited in § 5-12-103;
- (10) Battery in the first degree as prohibited in § 5-13-201;
- (11) Aggravated assault as prohibited in § 5-13-204;
- (12) Introduction of controlled substance into the body of another person as prohibited in § 5-13-210;
- (13) Terroristic threatening in the first degree as prohibited in § 5-13-301;
- (14) Rape as prohibited in §§ 5-14-103;
- (15) Sexual indecency with a child as prohibited in § 5-14-110;
- (16) Sexual assault in the first degree, second degree, third degree, and fourth degree as prohibited in §§ 5-14-124–5-14-127;
- (17) Incest as prohibited in § 5-26-202;
- (18) Offenses against the family as prohibited in §§ 5-26-303 - 5-26-306;
- (19) Endangering the welfare of an incompetent person in the first degree as prohibited in § 5-27-201;
- (20) Endangering the welfare of a minor in the first degree as prohibited in § 5-27-203;
- (21) Permitting abuse of a child as prohibited in § 5-27-221(a)(1) and (3);
- (22) Engaging children in sexually explicit conduct for use in visual or print media, transportation of minors for prohibited sexual conduct, pandering or possessing visual or print medium depicting sexually explicit conduct involving a child, or use of a child or consent to use of a child in a sexual performance by producing, directing, or promoting a sexual performance by a child as prohibited in §§ 5-27-303 - 5-27-305, 5-27-402, and 5-27-403;
- (23) Felony adult abuse as prohibited in § 5-28-103;
- (24) Theft of property as prohibited in § 5-36-103;
- (25) Theft by receiving as prohibited in § 5-36-106;
- (26) Arson as prohibited in § 5-38-301;
- (27) Burglary as prohibited in § 5-39-201;
- (28) Felony violation of the Uniform Controlled Substances Act §§ 5-64-101 – 5-64-608 as prohibited in § 5-64-401;
- (29) Promotion of prostitution in the first degree as prohibited in § 5-70-104;
- (30) Stalking as prohibited in § 5-71-229;
- (31) Criminal attempt, criminal complicity, criminal solicitation, or criminal conspiracy as prohibited in § 5-3-201, 5-3-202, 5-3-301, and 5-3-401, to commit any of the offenses listed in this subsection;
- (32) Computer child pornography as prohibited in § 5-27-603; and
- (33) Computer exploitation of a child in the first degree as prohibited in § 5-27-605.

- (f) (1) (A)** The board may issue a nonrenewable temporary permit for licensure to a first-time applicant pending the results of the criminal background check.

- (B) The permit shall be valid for no more than six (6) months.
- (2) Except as provided in subdivision (l)(1) of this section, upon receipt of information from the Identification Bureau of the Department of Arkansas State Police that the person holding the letter of provisional licensure has pleaded guilty or nolo contendere to, or has been found guilty of, any offense listed in subsection (e) of this section, the board shall immediately revoke the provisional license.
- (g)** (1) The provisions of subsections (e) and subdivision (f)(2) of this section may be waived by the board upon the request of:
 - (A) An affected applicant for licensure; or
 - (B) The person holding a license subject to revocation.(2) Circumstances for which a waiver may be granted shall include, but not be limited to, the following:
 - (A) The age at which the crime was committed;
 - (B) The circumstances surrounding the crime;
 - (C) The length of time since the crime;
 - (D) Subsequent work history;
 - (E) Employment references;
 - (F) Character references; and
 - (G) Other evidence demonstrating that the applicant does not pose a threat to the health or safety of the public.
- (h)** (1) Any information received by the board from the Identification Bureau of the Department of Arkansas State Police pursuant to this section shall not be available for examination except by:
 - (A) The affected applicant for licensure, or his authorized representative; or
 - (B) The person whose license is subject to revocation or his or her authorized representative.(2) No record, file, or document shall be removed from the custody of the Department of Arkansas State Police.
- (i)** Any information made available to the affected applicant for licensure or the person whose license is subject to revocation shall be information pertaining to that person only.
- (j)** Rights of privilege and confidentiality established in this section shall not extend to any document created for purposes other than this background check.
- (k)** The board shall adopt the necessary rules and regulations to fully implement the provisions of this section.
- (l)** (1) For purposes of this section, an expunged record of a conviction or a plea of guilty or nolo contendere to an offense listed in Subsection (e) of this section shall not be considered a conviction, guilty plea, or nolo contendere plea to the offense unless the offense is also listed in subdivision (l)(2) of this section.
 - (2) Because of the serious nature of the offenses and the close relationship to the type of work that is to be performed, the following shall result in permanent disqualification:
 - (A) Capital murder as prohibited in § 5-10-101;
 - (B) Murder in the first degree as prohibited in § 5-10-102 and murder in the second degree as prohibited in § 5-10-103;

- (C) Kidnapping as prohibited in § 5-11-102;
- (D) Rape as prohibited in § 5-14-103;
- (E) Sexual assault in the first degree as prohibited in § 5-14-124 and sexual assault in the second degree prohibited in § 5-14-125;
- (F) Endangering the welfare of a minor in the first degree as prohibited in § 5-27-203 and endangering the welfare of a minor in the second degree as prohibited in § 5-27-204;
- (G) Incest as prohibited in § 5-26-202;
- (H) Arson as prohibited in § 5-38-301;
- (I) Endangering the welfare of incompetent person in the first degree as prohibited in § 5-27-201; and
- (J) Adult abuse that constitutes a felony as prohibited in § 5-28-103.

In signing this statement I am stating they have read ACA §17-87-312 taken from the Arkansas State Board of Nursing Nurse Practice Act Subchapter 3 – Licensing. I understand that graduating from a nursing program does not assure Arkansas State Board of Nursing’s approval to take the licensure examination (NCLEX – RN). I understand that it is my responsibility to recognize any of these offenses that could prohibit me from meeting clinical objectives during the program or prohibit me from obtaining a license after completion of the program.

Student Signature	Date	Instructor/Witness Signature	Date
-------------------	------	------------------------------	------

NOTE: A signed copy of this subchapter 3 related to Criminal Background Checks will placed in the student’s file.

Functional Ability

Nursing is a practice discipline, with cognitive, sensory, affective and psychomotor performance requirements. The knowledge and skills and abilities to safely and effectively practice nursing are varied and complex. The National Council of State Boards of Nursing has defined functional abilities that a nurse must possess to practice safely and effectively (*page 9-11*).

The functional abilities are the non-academic requirements of the program, and they comprise physical, emotional and professional demands of a nurse. Take into consideration whether you can perform the following functions, with or without accommodations. If you determine that you are unable to do any of the skills listed and have a documented disability, you will need to determine if a reasonable accommodation can be provided. To request an accommodation, you will need to contact Arkansas Northeastern College’s Student Services office and present documentation of your disability. *Students are required to read and sign understanding of the established Functional Abilities (refer to page 13).*

Health Statement

Upon acceptance to the program, the student will receive a health statement form to complete. This form must be returned to the Associate Degree Nursing department (Burdette campus) two weeks prior to admission. The information contained on the Health Statement Form is confidential and will be used only as an aid in providing necessary health care to the student if an emergency were to arise.

Health Insurance

Arkansas Northeastern College does not provide medical related services, nor does the College assume responsibility for injuries incurred by students during any College activity. Medical services may be obtained from local doctors, clinics or hospitals at the student's expense. All students are encouraged to carry their own health and accident insurance throughout the program.

Immunizations

Arkansas State Law Act 141 of 1987 requires college students born after 1/1/57 to provide proof against measles and rubella. Students admitted to the nursing program must have a tetanus or tetanus booster if it has been greater than 7 years since their last booster. As a condition of admission and continuing enrollment in the ADN program, all students are required to submit a tuberculin (TB) skin test prior to the beginning of each academic year. Skin tests are performed annually and must be maintained during the entire program, which indicates freedom from active tuberculosis.

Academic Progression

The ADN Program is competency based in skills and theory. In order to continue in any nursing course, a student must have satisfactory clinical performance and achieve an overall average of 80% on the unit tests and final exam. Any student not maintaining a "C" or better in Nursing and support courses will not be allowed to progress to the next semester of Nursing. Probation and suspension will occur based on regular college policies.

Students will be required to complete standardized test throughout the nursing curriculum and to make acceptable scores on such assessments to progress through the curriculum. In the last semester of nursing curriculum, students will be required to make a satisfactory score on a comprehensive exam in order to graduate and apply for the National Council Licensure Exam (NCLEX).

Because the Nursing courses utilize the content of the physical and behavioral sciences, the course of study for Nursing will be according to prescribed sequence. The student may take the supporting courses before applying to the Nursing Program. Completion of support courses does not guarantee admission to the Nursing Program.

Many courses have prerequisites or co-requisites that call for a prescribed sequence. A grade of "C" or better is required in each support course and for each of the Nursing Courses. Anatomy and Physiology I and II must be completed within five years from the time of acceptance into the Nursing Program or be repeated unless otherwise approved by the Director of Associate Degree Nursing.

Academic Standards

Curriculum Plan

The curriculum plan for the Associate in Applied Science Degree in Nursing is comprised of both nursing and general education. The general education courses further compliment and support the study of Nursing. The Nursing Curriculum plan or course of study is approved by the Arkansas State of Nursing and the National League of Nursing Accrediting Commission and must be taken in the order outlined in the plan (*Refer to page 10*).

Support Courses

The nursing courses utilize the content of the physical and behavioral sciences. The student may complete supporting general course work before applying to the nursing program. Completion of support courses does not guarantee admission to the nursing program. Many courses have prerequisites or co-requisites that call for a prescribed sequence. (Refer to ANC catalog for course descriptions). A grade of "C" or better is required in each support course and for each of the nursing courses.

Nursing Courses

The course of the study for nursing will be according to prescribed sequence in the Curriculum Plan (refer to page 7). Each student must receive a performance rating of satisfactory in the nursing clinical laboratory experience and a grade of "C" or better in the theory area of each nursing course. If the student receives an A, B, or C grade in theory portion of the course and an unsatisfactory grade in the clinical portion of the course, the course will result in a non-passing grade.

If the student receives less than a "C" grade in the theory portion of the course, the course will result in a non-passing grade. An overall minimum grade point average (GPA) of 2.0 (on a 4.0 scale) is required for college graduation (excluding developmental course work).

**Arkansas Northeastern College
Associate Degree Nursing
Curriculum Plan**

<u>Course Number</u>	<u>Course Name</u>	<u>Credit Hours</u>
Prerequisite Courses		
*MA 14023 or MA 14043	Math for Health Sciences or College Algebra	3
*CH 14003 or CH 14023/CH 14031	Survey of Chemistry or General Chemistry I with Lab	3
*BI 24003/BI 24011	Anatomy & Physiology I with Lab	4
	Total Credits	10
Fall Semester-Year One		
NU 16007	Introduction to Nursing Interventions	7
BI 24023 / BI 24031	Anatomy & Physiology II with Lab	4
CS 11033	Computer Fundamentals	3
SO 23013 or SO 23033	Introduction to Sociology or Marriage and Family Relations	3
	Total Credits	17
Spring Semester-Year One		
NU 16045	Physiological Adaptation I	5
NU 16015	Adaptation in the Child-bearing Years	5
PY 23003	General Psychology	3
EN 12003	English Composition I	3
	Total Credits	16
Summer I-Year One		
BI 24043/ BI 24051	Microbiology with Lab	4
Summer II-Year One		
EN 12013	English Composition II	3
	Total Credits	7
Fall Semester-Year Two		
NU 26014	Psychosocial Adaptation	4
NU 26004	Adaptation in the Early Developmental Years	4
	Total Credits	8
Spring Semester-Year Two		
NU 26035	Physiologic Adaptation II	5
NU 26045	Physiologic Adaptation III	5
NU 26022	Nursing Concepts & the Changing Environment	2
	Total Credits	12
Curriculum Summary:		
General Education Requirements	33 credit hours	
Nursing Requirements	<u>37 credit hours</u>	
Total Degree Requirements	70 credit hours	

*The Math requirement must be completed prior to or with the Chemistry requirement and both must be completed before enrolling in Anatomy and Physiology I with Lab.
General education courses must be completed prior to or in the semester scheduled. Nursing Courses must be completed in the semester scheduled.

**Arkansas Northeastern College
Associate Degree Nursing Program Cost**

Tuition	Per Credit Hour	
Mississippi County Residents	\$ 55.00	
Out of County Residents*	\$ 65.00	
Bootheel & Tennessee Border	\$ 65.00	
Out of State Residents	\$115.00	
International Students	\$115.00	
 Estimated Tuition, In-County Fees		Totals
General Education Courses (33 credit hours)		\$1,815.00
Nursing Courses (37 credit hours)		\$2,035.00
Technical Fee (\$6.00 per credit hour x 70)		\$ 420.00
Registration Fee (\$25.00/semester x 4)		<u>\$ 100.00</u>
		\$4,370.00
 Nursing Fees		
Nursing Course Fees (8 courses @ \$50.00 per course)		\$ 400.00
HESI Exit Exam		\$ 42.00
Professional Liability Insurance @ \$25.00/year x 2		\$ 50.00
Compressed Video Fees (Paragould) (8 @ \$40.00/course)*		<u>\$ 320.00</u>
		\$ 492.00
 Other Nursing Program Costs		
Background Screening		\$ 40.00
Student Tracking (Immunization/CPR)		\$ 60.00
Student Nurse Club Membership		\$ 20.00
Required Textbooks		\$1,100.00
Nursing Skills Pack		\$ 250.00
Uniforms, Shoes & Accessories		\$ 285.00
Hepatitis B Immunization /TB Skin Test		<u>\$ 160.00</u>
		\$1,915.00
 Program Completion Fees		
State Board Fees (AR)		\$ 75.00
Temporary Permit		\$ 25.00
Graduation Fee (ANC)		\$ 40.00
NCLEX RN Exam		\$ 200.00
ANC Nursing Pin/Guard, Lamp, Cap		\$ 90.00
Graduation/NCLEX Application Picture		\$ 20.00
AR State Police & Criminal Background Check		\$ 42.00
NCLEX-RN Review Course		<u>\$ 350.00</u>
		\$ 842.00
 Total Program Projected Cost:	 Burdette	 \$7,619.00
	Paragould*	\$8,639.00

Expenses are estimated and in effect at the time of this document but are subject to change.
Revised 7-2011

Functional Ability Categories, Descriptions and Representative Activities and Attributes

Gross Motor Skills sufficient to provide the full range of safe and effective nursing care activities.

- Move within confined spaces
- Sit and maintain balance
- Stand and maintain balance
- Reach above shoulders (e.g. IV poles)
- Reach below waist (e.g. plug electrical appliances into wall outlets)

Fine Motor Skills sufficient to perform manual psychomotor skills integral to patient care.

- Pick up objects with hands
- Grasp small objects with hands (e.g. IV tubing, pencil)
- Write with a pen or pencil
- Key /type (e.g. use a computer)
- Pinch/pickup or otherwise work with fingers (e.g. manipulate a syringe; withdraw medications from ampules, vials, etc.)
- Twist (e.g. turn objects/knobs using hands)
- Squeeze with fingers (e.g. eye dropper)

Physical Endurance and Stamina sufficient to perform client care activities for entire length of work role.

- Stand (e.g. at client side during surgical or therapeutic procedure)
- Sustain repetitive movements (e.g. cardiopulmonary resuscitation (CPR))
- Lift 25 pounds (e.g. pick up a child or transfer a patient)
- Move light objects weighing up to 10 pounds (e.g. IV poles)
- Move heavy objects weighing from 11 to 50 pounds
- Defend self against combative client
- Carry equipment and/or supplies
- Use upper body movements (e.g. CPR, physically restrain a client)
- Squeeze with hands (e.g. operate a fire extinguisher)

Mobility including physical abilities sufficient to move from place to place and maneuver to perform nursing activities.

- Twist
- Bend
- Stoop/Squat
- Move quickly (e.g. respond to an emergency)
- Climb (e.g. ladders/stools/stairs)
- Walk

Hearing/Auditory ability sufficient for physical monitoring and assessment of client health care needs.

- Hear normal speaking level sounds (e.g. person-to-person report)
- Hear faint voices
- Hear faint body sounds (e.g. blood pressure sounds, assess placement of tubes)
- Hear in situations when not able to see lips (e.g. when masks are worn)
- Hear auditory alarms (e.g. monitors, fire alarms, call bells)

Visual ability sufficient for accurate observation and performance of nursing care.

- See objects up to 2 inches away (e.g. information on a computer screen, skin conditions)
- See objects up to 20 feet away (e.g. patient room)
- See objects more than 20 feet away (e.g. patient at the end of the hall)
- Use peripheral vision
- Distinguish color (e.g. color codes on supplies, charts, bed)
- Distinguish color intensity (e.g. flushed skin, skin paleness)

Tactile ability sufficient for physical monitoring and assessment of health care needs.

- Feel vibrations (e.g. palpate pulses)
- Detect temperature (e.g. skin, solutions)
- Feel differences in surface characteristics (e.g. skin turgor, rashes)
- Detect environmental temperature (e.g. check for drafts)

Smell/Olfactory ability sufficient to detect environmental and client odors.

- Detect odors from client (e.g. foul smelling discharge, alcohol breath, etc)
- Detect smoke
- Detect gases or noxious smells

Reading ability sufficient to comprehend the written word at the minimum of a tenth grade level.

- Read and understand English written documents (policies, protocols)

Arithmetic ability sufficient to do computations at a minimum of eight grade level. *Counting*: the act of enumerating or determining the number of items in a group. *Measuring*: the act or process of ascertaining the extent, dimensions or quantity of something. *Computing*: the act or process of performing mathematical calculations such as addition, subtraction, multiplication and division.

- Read and understand columns of writing (e.g. flow sheets, charts)
- Read digital displays
- Read graphic printouts (e.g. EKG)
- Calibrate equipment
- Convert numbers to and/or from the Metric System
- Read graphs (e.g. vital sign sheets)
- Tell time
- Measure time (e.g. count duration of contractions, etc)
- Count rate (e.g. drops/minute, pulse)
- Use measuring tools (e.g. thermometer)
- Read measurement marks (e.g. measurement tapes, scales, etc)
- Add, subtract, multiply and/or divide whole numbers
- Compute fractions (e.g. medication dosages)
- Use a calculator
- Write numbers in records

Emotional Stability sufficient to assume responsibility and accountability for actions.

- Establish therapeutic boundaries/relationships and communicate in a supportive, constructive manner
- Provide a client with emotional support
- Adapt to changing environment/stress
- Deal with the unexpected (e.g. patient doing bad, crisis)
- Focus attention on task
- Monitor own emotions and be able to keep emotional control
- Perform multiple responsibilities concurrently
- Handle strong emotions (e.g. grief)

Analytical and Reasoning Skills sufficient to perform deductive/inductive reasoning for nursing decisions.

- Transfer knowledge from one situation to another
- Process information
- Evaluate outcome
- Problem solve
- Prioritize tasks
- Use long-term memory
- Use short-term memory

Critical Thinking ability sufficient to exercise sound nursing judgment.

- Identify cause-effect relationships
- Plan/control activities for others
- Synthesize knowledge and skills
- Sequence information

Interpersonal Skills sufficient to interact with individuals, families and groups respecting social, cultural and spiritual diversity.

- Negotiate interpersonal conflict
- Respect difference in patients
- Establish positive rapport with patients
- Establish positive rapport with co-workers/peers
- Interact with other effectively

Communication Skills sufficient to speak, comprehend and write in English at a level that meets the need for accurate, clear and effective communication.

- Teach (e.g. patient/family about health care)
- Explain procedures
- Give clear oral reports (e.g. report on patient's condition to others)
- Interact with others (e.g. health care workers)
- Speak effectively on the telephone
- Influence people and their actions
- Direct activities of others by providing clear written and oral instructions to others
- Convey information through writing (e.g. progress notes)

** If the applicant's native language is other than English, an official transcript of the score for the Test of English Language (TOEFL) must be submitted from Educational Testing Service, Princeton, New Jersey 08540, to the Registrar's Office at Arkansas Northeastern College. This test may be taken at various test centers throughout the world, but it is the applicant's responsibility to obtain the necessary information and application forms, and to arrange to take the test by a date which will assure the results are reported to ANC by the required deadlines. ANC requires a minimum score of 5000 on the TOFEL.

ARKANSAS NORTHEASTERN COLLEGE
Associate Degree Nursing Program
Statement of Responsibility & Understanding of Functional Categories

Please complete and mail this form to the RN Nursing Director at:
Arkansas Northeastern College
P. O. Box 1109
Blytheville, AR 72316-1109

The following statements of responsibility indicate your understanding of the requirements necessary for evaluation of your file for possible admission into the ANC Associate Degree Nursing Program. Please sign and return to the Nursing Office.

I have received information from the Nursing Department at Arkansas Northeastern College concerning admission requirements for the Nursing program. I understand that it is my responsibility to ensure that all entrance criteria are met.

I accept the responsibility to validate that all copies of my transcripts and test scores are received in the Nursing Department (including those on file in other ANC offices). I will inform the Nursing Department of courses in which I am currently enrolled each semester. I also accept the responsibility to have all transcripts from other colleges submitted and evaluated by the ANC Registrar.

I understand that my Application for Admission in the Associate Degree Nursing Program will not be filed or considered unless my signature is on this form.

Print Name

Signature (legible please)

Date

I have read and understand the Functional Ability Categories, Descriptions, and Representative Activities and Attributes.

I understand that nursing is a discipline with cognitive, sensory, affective, and psychomotor performance requirements. I understand that, if necessary and if I meet certain documentation requirements of a disability, I must contact ANC Student Services at (870) 762-1020 to request accommodations.

Print Student Name

Signature (legible please)

Date

ARKANSAS NORTHEASTERN COLLEGE
Associate Degree Nursing Program
Request for Exception or Waiver

Please complete and mail this form to the RN Nursing Director at:
Arkansas Northeastern College
P. O. Box 1109
Blytheville, AR 72316-1109

- Exception to a prerequisite course/curriculum sequence
- Course substitution
- Extension of application deadline
- Exception to 2.50 GPA requirement
- Missing or incomplete immunizations
- Other; please specify _____

Explanation of Waiver Request (must be completed):

This form is provided only for applicants who anticipate that one or more of the minimum requirements for admission into the Associate Degree Nursing program may not be fulfilled by the application deadline. This form will be reviewed by the nursing faculty along with your application. Completion of this form does not guarantee approval of the request.

Print Name: _____ Signature: _____

Today's Date: _____

.....
FOR NURSING OFFICE USE ONLY; DO NOT WRITE BELOW THIS LINE

Faculty review date _____ Approved Disapproved

Comments:

Associate Degree Nursing Director: _____ Date: _____

Dean, Nursing, Allied Health & HPER: _____ Date: _____