



POSITION ANNOUNCEMENT

(3 openings)

Arkansas Steelmaking Bootcamp Instructor (Solutions Group)

Position Description:

The Arkansas Steelmaking Bootcamp instructors are responsible to the Dean for Customized Training, and ultimately to the Vice President for Workforce Development. The duties of this position will be performed in support of the vision and mission of the ANC Allied Technologies division, The Solutions Group, and Arkansas Northeastern College.

The successful candidate will provide instruction in the Steel Industry Technology field and related topics in the Arkansas Steelmaking Bootcamp, and other customized training for business and industry. Other responsibilities include assessment and evaluation of teaching and learning, curriculum design/implementation, program planning, and involvement in student recruitment and retention-related activities.

This position will be a twelve-month (12) appointment and will operate in a traditional and nontraditional mode. A forty-hour workweek will be the minimum number of hours required for this position. This is an innovative position that serves as the industrial liaison in coordination with the Arkansas Steelmaking Bootcamp Coordinator and Dean for Customized Training.

Qualifications:

The candidate must possess a minimum of three years of steel or manufacturing industry or closely related industrial experience. A minimum of an Associate's degree is recommended. A Bachelor degree and certifications in areas such as industrial safety management, metallurgy, engineering, electrical or related field is preferred. Possession of a Master's degree in workforce training or related field is a plus.

Applicants should possess and demonstrate knowledge of any of the following categories or a mixture of the following:

Category 1: Electrical/programming such as basic electricity, electronics, ac/dc machines, and/or programmable logic controllers

Category 2: Mechanical drives and bearings, hydraulics, pneumatics, manufacturing applications and processes

Category 3: Industrial Safety/OSHA, metallurgy, heavy equipment operation (forklift/overhead crane), and other utility skills

The candidate must demonstrate the ability to communicate effectively, both orally and in writing, and the ability to utilize technology. The ideal candidate should be persuasive, results-oriented, and able to work independently and as part of a team. Must be able to formulate and write plans for instruction and maintain organized student records. The successful candidate must have excellent organizational skills and a high level of energy.

Job Description:

1. Coordinates client-initiated, custom-designed courses to industry in the industrial training discipline.
 - a. Provides instruction as contracted in the custom-designed training projects in areas of industrial soft skill training.
 - b. Develops as-needed, custom-designed materials in workplace skills to meet clients' needs
2. Performs administrative duties
 - a. Participates in ANC activities as required
 - b. Submits status reports on all training activities
 - c. Provides curriculum development and input into the curriculum
3. Instructs assigned courses.
 - a. Incorporates engaging, hands-on activities into curriculum.
 - b. Utilizes technology in course and is competent in a variety of computer applications such as word, powerpoint, excel, and email.
 - c. Teaches to all student abilities to help each student realize full potential.
 - d. Teaches professionalism and other "soft skills."
 - e. Incorporates work-based learning experiences into the classroom (guest speakers, industry tours, etc.).
4. Maintains confidential student records.
 - a. Uses an online grading system to maintain up-to-date students' grades.
 - b. Ensures students can access grades.
 - c. Keeps record of student evaluations and disciplinary issues and reports to the appropriate supervisor.
5. Coordinates with Arkansas Steelmaking Bootcamp Coordinator and assists in recruitment activities.
6. Instructors will be responsible for partnering with other 2-year colleges to assist their instructors in the instructional delivery, development, and overall vetting process of additional instructors in this program.

Salary:

Salary commensurate with education and experience as defined on the High Demand Placement Schedule. A generous fringe benefits package is included.

Application Deadline:

Review of applications will begin immediately and will continue until the position is filled. Interviews may occur throughout the application period.

Application Procedures:

To apply, send completed ANC application, letter of interest, resume, references, and transcripts for all post-secondary work and certification materials to:

**Office of Human Resources
Arkansas Northeastern College
P.O. Box 1109
Blytheville, AR 72316-1109**

or

[email thampton@smail.anc.edu](mailto:thampton@smail.anc.edu)

For more information, call (870) 762-3121.

DATE OF ANNOUNCEMENT: July 3, 2023